

- Sp.Ed. 140 Human Development..... 3 SH
 **895.22 Human Development I
 **895.23 Human Development II
- Sp.Ed. 220 Promoting Inclusive Opportunities..... 3 SH
 **895.20 Friends and Fun—Expanding
 Leisure Options and Community
 Connections
 **895.55 Assessment and Setting Goals
 *895.18Achieving Personal Outcomes
- Sp.Ed. 223 I/DD and Mental Health Disorders..... 2 SH
 **895.53 Dual Diagnosis I
 **895.54 Dual Diagnosis II
- Sp.Ed. 225 Assisting People with TBI..... 2 SH
 **895.56 Assisting People with TBI
 **895.57 Returning to Work After Brain Injury
- Sp.Ed. 250 Developing Communicative Interaction..... 2 SH
 **895.60 Interpersonal Communication
 **895.69 Supporting Communication
- Sp.Ed. 255 Aging and I/DD 2 SH
 **895.34 Aging and DD Part I
 **895.35 Aging and DD Part II
- Sp.Ed. 296 Supervised Field Exp. in I/DD..... 4 SH
 Practica Associated with the following modules:
 3 Legal Issues
 6 Medications
 10 Seizure
 11 Positioning Turning and Transferring
 15 Writing Objectives and Measuring Behavior
 18 Achieving Personal Outcomes
 20 Friends and Fun
 35 Aging and DD
 39 Supporting Individuals with Disabilities in the
 Community
 40 Person Centered Planning
 42 Job Coach
 51 Positive Behavior Support & Documentation
 52 Designing and Implementing PBS
 53 Dual Diagnosis
 55 Assessment and Setting Goals
 69 Supporting Communication

Direct Support Skill Standards Observation Certification requirements also include current certification in:

- *895.07 CPR
 *895.08 First Aid

More Information ...

FOR QUESTIONS regarding Module Certification within DD Agencies:

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North Dakota Community Staff Training Program

January 2019

LEARN WHILE YOU EARN

The North Dakota Center for Persons with Disabilities and the Special Education Department at Minot State University work collaboratively within the Community Staff Training Program, to provide career ladder opportunities for direct support and other professionals. This brochure provides information about opportunities for professional development and career pathways available to employees of ND Developmental Disability provider agencies.



CAREER LADDER GROWTH OPPORTUNITIES:

There are six levels of competency-based training:

Level I — Orientation Training (*agency specific requirement*)

Preservice training is provided to new employees prior to the staff member assuming direct responsibility for the individuals receiving support. Employees learn the philosophy of community-based services for individuals with developmental disabilities and agency-specific information. Staff receive focused instruction on topics specific to the needs of the individuals they will support.

Level II — Position-Based Competency (*agency specific requirement*)

Agency managers and staff development personnel select training components from a menu of training topics to ensure personnel are able to carry out the particular functions of their position and have the knowledge and skills to implement individualized plans and ensure rights and safety of people receiving services.

Level III — Certificate of Completion (*agency specific requirement*)

A certificate of completion is issued to staff members who successfully complete the required core modules, six elective modules, and the Supervised Field Experience. The agency selects electives from the curriculum based on specific job responsibilities. Prior to certification, staff must demonstrate competence in the Direct Support Skills Standards and complete practica which correspond to the modules completed. Certification must be completed within timelines set by the Department of Human Services. Core modules are identified by one asterisk (*) and elective modules are identified by two asterisks (**) in the module/coursework section of this brochure.

Level IV — Advanced Certification

This certification consists of completion of ten additional modules dealing with a variety of training issues including: aging issues, communication, leisure, behavior intervention, traumatic brain injury, dual diagnosis, and a variety of medical and health topics.

Level V — Associate of Science in Human Services with a major in I/DD

The Associate of Science degree at a lower tuition rate is a benefit offered only to staff who work in N D Developmental Disabilities provider agencies. Employees can take composite exams (*outlined in the modules/coursework section*) and pay half of the regular tuition rates per semester hour for each of the Special Education courses.

The general education requirements can be completed through distance education or on campus at Minot State University, 30 residence credits must be taken at MSU. Students work with MSU advisors to identify general education courses. General education courses are full tuition.

Level VI — Bachelor of Science in Human Services with a major in I/DD (*non-teaching*)

After completion of the Associate of Science degree in Developmental Disabilities, individuals who desire to pursue a BS in Intellectual/Developmental Disabilities (Non-Teaching) may attend Minot State University or complete through MSU Online. The student must fulfill all requirements for the degree as specified by MSU.

Level VII - Master of Science in Special Education with an emphasis in Human Services/IDD Coming Soon!



To Get Started:

1. Complete the MSU undergraduate online application. (*If attended MSU previously, complete the re-admit application instead*)
 - a. Select Admit Type: Degree seeking FYR or TRN
 - b. Select Program: IDD
 - c. Select: Online
 - d. Statement of Intent
 - e. Follow MSU admission deadlines
 - f. Pay \$35 USD application fee
 - g. Submit required materials for admission

2. Complete Online Orientation and pay \$65 fee.
3. Enrollment in classes after orientation:
 - a. Must enroll in at least one general education course for the term that composite testing will begin.
 - b. Must have continuous activity in Fall and Spring terms. If no coursework for a term, must complete the re-admit application.
4. A credit by examination form must be completed for each composite exam.
5. Contact the Department of Special Education to set up appointments for composite exams.

Developmental Disabilities Modules/ Coursework

- * Agency Certification Requirements
- ** Electives

Sp.Ed. 101	Introduction to I/DD Services	3 SH
*895.39	Supporting Individuals with Disabilities in the Community	
*895.03	Legal Issues & Developmental Disabilities	
*895.40	Person Centered Planning	
*895.41	Working with Families	
*895.42	Job Coach Training Manual	
Sp.Ed. 111	Health Care in I/DD I.....	3 SH
*895.06	Medications Training	
**895.44	Maintaining Health and Wellness	
**895.45	Nutrition and Wellness	
**895.47	Oral Hygiene & Dental Care	
**895.50	Introduction to Health Supports	
Sp.Ed. 112	Health Care in I/DD II	3 SH
**895.10	Seizures	
**895.11	Positioning, Turning and Transferring	
**895.61	Supporting Independent Living	
**895.46	Sexuality and DD	
Sp.Ed. 120	Introduction to Positive.....	3 SH
	Behavior Support	
**895.51	Positive Behavioral Supports	
**895.52	Designing & Implementing Positive Behavioral Supports	
**895.15	Writing Behavioral Objectives & Measuring Behavior	